

COVID19 Precautions

Customers

- Crews will have no face to face contact with customers
- Customers can limit consultation to phone or video conferencing
- If customers have questions about work in progress, they should call the office

Employees

- Crews will arrive for work at intervals for a staggered start and finish
- Access to the company building will be limited to essential needs
- Crews will be limited to no more than 4 members, and fewer if possible
- Each truck has been provided with hand cleaning supplies and disinfecting wipes to be used throughout the day
- Frequent handwashing is encouraged whenever possible
- Use of the time clock has been suspended – management will track hours manually
- Crews have been instructed to maintain 6' distance throughout work day and to limit exposure during lunch and break times
- Employees asked daily to report any unwell feelings or sick family members
- Supervisors will actively look for signs of illness at beginning and end of work day
- Crews will wear face masks when indoors, in vehicles, and in public areas and when unable to maintain social distancing of 6 feet (beginning 4/18/2020)
- Disposable gloves are provided when needed

Physical Plant

- All surfaces and chairs disinfected each morning after crews leave
- Antibacterial soap and paper towels provided at all sinks
- Door knobs, phones, and desks wiped down a few times a day with disinfecting wipes
- Office staff will work remotely when possible
- Visitors to the office will have limited access
- Sanitary wipes and gloves will be used when fueling